



SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING & TECHNOLOGY

| AUTONOMOUS | ACCREDITED BY NAAC |

RVS Nagar, K.N Road, Puttur, Chittoor dist. AP. | www.svpceet.org

INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the 23rd Meeting on 09-12-2022

Chaired by	Honourable Principal
Venue	Principal Chamber
Date	09-12-2022
Time	10.00 AM

23rd meeting of IQAC is scheduled on 09-12-2022 (Friday) at 10.00 am in the chambers of the undersigned. All the IQAC members are requested to attend the meetings with all the relevant files and information.

AGENDA:

1. Confirmation of the minutes of the previous meeting.
2. Formation and organizing of board of studies and meeting.
3. Quality Enhancement Programmes
4. Research and Innovation.
5. Preparation & Submission of AQAR for 2022-23.
6. FDPs and Refresher course.
7. Review of social awareness programs conducting by the institution
8. Institute Industry Interaction.
9. Practices in Placement training and other related activities
10. Student Academic Projects and Internships.

MINUTES OF MEETING & RESOLUTIONS:

1. The minutes of the earlier meeting were read out and confirmed.
2. The Principal asked all HODs to communicate with the members of BoS and suggested to prepare and modify IV year R20 regulation syllabus. Also he suggested to identify MOOC courses for all the departments.
3. All HODs were requested to research on skill oriented courses which would enhance the employability of our students. These courses would then be discussed and approved by the Academic council. The Principal said that he was in discussions with the institutions



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providing skill development courses and these were also being discussed with the management.

4. Research: Faculties were discussed to write research papers in quality journals listed in SVP CET CARE list. If any guidance was needed in this regard, Principal assured full support.
5. Annual Quality Assurance Report for the year 2022-23 was presented to the members of IQAC and same was approved. The IQAC Coordinator reported that the AQAR 2022-23 need to upload on NAAC website.
6. The Principal asked all HODs to initiate the faculty to attend Faculty Development Programme /conference /workshop/seminars in and around the Institution. Once the dates and programme scheduled was finalized we would make all efforts to ensure maximum participation in this programme. The IQAC Coordinator said that she would take a lead in organizing a webinar on a theme useful for faculty. Once the resource person is finalized, a proposal would be put before the management.
7. Chairperson IQAC Reviewed and apprised various social awareness programs conducting by the institution.
8. IQAC coordinator and Principal suggested to all HODs that the Academic collaborations also help to interact with academicians and administrators from education field. Few suggestions discussed to improve stakeholder's involvements are invited to senior faculty from outside engineering institutes as guest for various activities, academic collaborations, visit to industry by faculty, more number of parent meets, alumni and industry meets, organization of "Alumni Meet" programs.
9. Chairperson requested the placement officer to submit detail plan and activities list of placements and training for the current academic year to the IQAC.
10. IQAC coordinator, member insisted that HODs of the departments shall monitor the quality of projects undertaken by Final Year B.Tech and M.Tech students. He also suggested departments to conduct reviews effectively. Chairperson IQAC requested departments to plan internships for their students in IV year so that they have direct interface with industry for their projects



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11. The principal appreciated the contribution of all Deans and HODs to the growth of the institution and appreciated all their painstaking efforts over three decades in our institution.

The meeting ended with vote of thanks

S.NO	Name of the committee	Name of the coordinator	Designation	Signature
1	Internal Quality Assurance Cell	Prof. Syed Jeelan	Assoc. Prof, CSE	
2	NAAC Steering Committee	Dr. D.Naguraju	HOD, CSE	
3	Anti Ragging Committee	Dr. V. Janardhan Babu	HOD, AI	
4	Disciplinary Committee	Dr.B.Rama Ganesh	Professor,CSE	
5	Anti-Sexual Harassment Cell	Mrs.D.S.Vanaja	Asst. Professor,(ECE)	
6	Cultural Cell	Ms.R.Blessina Preethi	Assoc.Professor,ECE	
7	Alumni Association	Mr.N.Muni Sankar	Assoc.Professor,CSE	
8	Entrepreneur Development Cell	Dr.K.Harun	HOD,MBA	
9	Women Empowerment Cell	Mrs K.Pavani	Asst. Prof., CSE	
10	Grievance Redressal Committee	Dr G Viswanath	HOD,MCA	
11	Sports Association	Mr.C.Rajesh	Physical Director	
12	R&D Cell	Dr.G.Naresh Kumar	HOD,ME	
13	Professional/Industries Cell	Dr. V Ganesh	HOD, HBS	
14	Training & Placement Cell	Mr.P.P.Nagaraja Rao	Assoc.Professor,ECE	
15	NSS Advisory Committee	Dr. S.Venkata Kiran	HOD,(ECE)	
16	Library Committee	Dr. L Lakshmi pathi	Chief Librarian	
17	Exam Cell	Mr. K Kiran	Assoc.Professor,EEE	
18	Admission Committee	Mr.N.Kumar Raja	CCO	
19	Staff Recruitment Committee	Dr.K.Murali Babu	Professor,(ECE)	



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20	Right to Information Cell	Mr. T Hemanth Kumar	Administrative Officer	
21	Student Welfare Committee	Dr.A.Gokula Chandhar	Assoc.Prof.,ECE	
22	Purchase Committee	Mr.S.Irfan Basha	IR Officer	
23	Transport Committee	Mr. K. Narendra	Transport In-Charge	
24	SC/ST Committee	Dr. K. Murali Mohan Achari	Assoc.Professor,(HBS)	
25	Internal Complaints Committee	Dr. K Sivakumar	HOD, EEE	
26	Other Backward Caste Committee	Dr. S LV Prasad	Professor,(ME)	
27	Industry Interaction Committee	Mr.P.V.Hemanth	C.R.O	

Principal and IQAC Chairman

Principal
Sri Venkatesa Perumal
College of Engg. & Tech
(AUTONOMOUS)
PUTTUR.